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Quarterly RC&D and Council Meeting
Minutes
September 12, 2012

Council President Craig A. Hartsock called the meeting to order at 10:00 a.m. at the Allegany College of Maryland Continuing Education Building, Room CE-8 in Cumberland, MD. In attendance were Craig Hartsock (Allegany SCD), Roger Troxell (Frederick SCD), Paul Shogren (Garrett SCD), Ed Null (Carroll SCD), Jeff Barclay (Allegany County), Gary Aronhalt (WMRC&D), Laura Michael (WMRCD), Mark Goldbach (WMRCD), Gary Reeves (WMRCD) and Rhonda Kratochvil (WMRCD).

Guests included Joe Mullenax (Allegany Business Consulting), William Postlethwait (Canaan Valley Institute), Jenney Newland (Canaan Valley Institute), Joe Hoffman, Dan Fiscus and Mimi Hernandez (Frostburg State University), Janice Keene (Evergreen Heritage Center) and Alex Williams (FSU, AmeriCorps).

Council President, Craig Hartsock welcomed everyone to the meeting and thanked them for their attendance.

Mark Goldbach presented the Treasurer's Report.

Joe Mullenax, Accountant and owner of Allegany Business Consulting, presented the findings from his accountant's internal review of the Western Maryland RC&D financial documents. This review included a report with recommendations to improve WM RC&D financial operating procedures. Joe's presentation included a spiral bound handout titled "Western Maryland RC&D, Financial Statements and Accountant's Internal Report for the period of July 1, 2011 through June 30, 2012".

Willie Postlethwait gave a power point presentation on the current status of the Savage River (Metz Property Project) initiative and related planning, permitting and construction grant progress to date.

Mark Goldbach, Craig Hartsock, Dan Fiscus and Mimi Fernandez provided updates on the planning, grant award, permitting process, proposed equipment purchases and liability status for the Frostburg Grows project.

Gary Aronhalt gave a power point presentation that updated his work with the MDNR Forest Service's Firewise Program.

Laura Michael gave an update on her work at the Materials Testing Lab and associated environmental studies work and writing assignments for the MDNR PPRP.

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Rhonda Kratochvil and Gary Reeves gave a power point presentation and joint update on their work at the Materials Testing Lab within the Appalachian Labs.

The meeting was adjourned for lunch at 11:45 a.m.

The meeting reconvened and was called to order at 1:00 p.m.

Council Member Meeting:

Craig Hartsock called the roll of voting members and determined a quorum was present in order to conduct council business.

Minutes from the June 6, 2012 Quarterly Council Meeting were approved as distributed.

Old Business:

The new MDNR PPRP Contract and the one year extension of the office space in the Appalachian Labs were discussed.

New Business:

The new proposed OSM Vista AmeriCorps position was discussed including the list of applicants. Craig Hartsock will send a proposed prospectus to Carl Belt Inc. for a partnership project with WMRC&D that would involve stabilizing Marcellus Shale drill cuttings for beneficial uses on the drill site.

The next scheduled Executive Council Meeting will be held on November 15, 2012 at the WMRC&D Office in Hagerstown.

The next Council Quarterly Meeting will be held on December 12, 2012 at the Western Maryland Cooperative Extension Research and Education Center in Keedysville, Maryland.

There being no further business, the meeting was adjourned at 1:10 p.m.